

Prince Edward Island had never operated an employment office under the Employment Service of Canada, but an employment and claims office of the Commission has been established at Charlottetown.

Employment Advisory Committees.—The National Employment Advisory Committee has assisted the Commission in carrying out the purposes of the employment service. Regional employment committees and local employment committees have been established to perform a similar function for Regional Headquarters and local offices.

Reduced Railway Fares.—In order to facilitate the movement of labour in cases where there are not enough workers in one locality to fill the available vacancies, employment offices, by special arrangement with nearly all the members of the Canadian Passenger Association, have been granted the privilege of issuing certificates that entitle the bearers to purchase railway tickets at the reduced rate of 2.5 cents per mile. This rate is for second-class accommodation and applicable only to fares of not less than four dollars. During 1941, 16,419 certificates were issued compared with 9,859 in 1940 and 7,203 in 1939.

Administrative Organization of the Unemployment Insurance Commission.—The administration of the Unemployment Insurance Act is vested in the Unemployment Insurance Commission composed of three persons: a Chief Commissioner; a commissioner appointed after consultation with organizations representative of workers; and a commissioner appointed after consultation with organizations representative of employers.

Head Office.—The Head Office of the Commission, located at Ottawa, is the central administrative body for the whole organization. In charge of general administration and responsible to the Commission is the Executive Director. Assisting him are the Chief Insurance Officer and the Chief Employment Officer.

Regional and District Offices.—The Commission's field organization has been divided into five regions, known as Maritime, Quebec, Ontario, Prairie and Pacific Regions with regional headquarters at Moncton, Montreal, Toronto, Winnipeg and Vancouver. These offices have general direction and supervision of the local employment and claims offices in their respective regions. They are the insurance offices where claims for benefit are adjudicated and benefit cheques prepared.

In the Ontario and Prairie Regions, there are district offices at North Bay, London, Edmonton and Saskatoon. These district offices perform similar functions to the regional offices in the adjudication and payment of unemployment insurance claims.

Employment and Claims Offices.—Over 100 employment and claims offices have been established in the larger centres across Canada. These offices assist employers to obtain suitable workers, and help workers, whether insured or not, to find satisfactory employment. It is at the employment and claims offices that insured workers, when they become unemployed, register for work and file their claims for benefit. The claims for benefit are forwarded by the local offices to the insurance office of the district or region for adjudication. Benefit cheques issued at the insurance office are sent to the local offices for delivery to the claimants.